



**União de Freguesias de Moncarapacho e Fusetá**

# **REGULATION OF FUSETA'S CAMPSITE**

**Decembre 2017**



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## **UNIÃO DE FREGUESIAS DE MONCARAPACHO E FUSETA**

### **REGULATION OF THE CAMPSITE**

#### **INTRODUCTION**

Public campsites are tourist developments with the purpose of providing paid temporary accommodation services, open to the general public and located in delimited grounds, equipped with structures to allow the installation of tents, trailers, caravans and other necessary material and equipment for the practice of camping.

According to Articles 4 and 19 of the Decree-Law n° 39/2008 of 7th March, these equipments are tourist developments.

Taking into consideration the need of an updated instrument setting out the rules for the use and operation of Fuseta's Public Campsite, this Regulation was drawn.

Thereby, under its powers conferred by Article 242 of the Constitution of the Portuguese Republic and also in what is enshrined in Article 25 of the Governmental Order no. 1320/2008 of 17th November read in conjunction with paragraph b), no. 2 of Article 4 of Decree-Law no. 39/2008 of 7th March, this proposal for a regulation was drawn up, which is submitted to the Parish Assembly of the Union of Parishes of Moncarapacho and Fuseta in accordance with what is enshrined in paragraph f), no. 1 of Article 9 of Law no. 75/2013 of 12th September.

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## **CHAPTER I**

### **General Part**

#### **Article 1**

##### **Denomination and Object**

- 1 – The Union of Parishes of Moncarapacho and Fuseta (União de Freguesias de Moncarapacho e Fuseta) is the legitimate owner and possessor of Fuseta's Public Campsite;
- 2 – The main object of this Regulation is to define the rules for the use and operation of Fuseta's Campsite, located in Fuseta, hereinafter referred to as Campsite.
- 3 - The Campsite is public, according to the legal regime for the installation and operation of tourist developments, approved by Decree-Law no. 39/2008 of 7 March and regulated by Governmental Order no. 1320/2008 of 17th November;
- 4 - The Campsite is intended for the practice of camping and caravanning, as well as others, in order to better serve its users on vacations, weekends or itinerants.

#### **Article 2**

##### **Location**

The Campsite is located in Fuseta, in the territory of the Union of Parishes of Moncarapacho and Fuseta, Council of Olhão, and it is installed in a land given by the Public Maritime Domain.

#### **Article 3**

##### **Rules and Operation**

- 1 – The Campsite will be ruled by the norms contained in the present Regulation and other legislation in force.
- 2 - The Campsite will operate permanently, except for certain interruptions for a justified reason properly published.

#### **Article 4**

##### **Security**

The Campsite has the necessary security and protection systems, and its staff are instructed to deal with the security equipment and to apply prevention measures, as well as in the procedures to be taken in the event of an accident.

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## **Article 5**

### **Period of Silence**

- 1 – The period of silence is from 00:00h until 8:00h;
- 2 - During the period of silence it is strictly forbidden to produce any kind of noise, even from the use of any appliances or instruments, to speak loudly and to circular in the Camping with any motor vehicle, except emergency vehicles and duly authorized.

## **Article 6**

### **Pitches**

- 1 - The area of use of the Campsite for camping and caravanning is distributed by suitable spaces, named pitches.
- 2 - The installation of the equipment must keep a distance of 1 meter in relation to the limit of the pitch.
- 3 - It is forbidden to delimit the pitch.
- 4 - It is forbidden to install fixed structures or to pave the ground.
- 5 - The services of the Campsite may determine to vacate any pitch, upon notice and with a reasonable period of time in advance, whenever supervening circumstances and force majeure require it;
- 6 – If the situation described in the preceding paragraph happens, implies, if possible, the replacement of the user in another pitch with similar characteristics of the vacated one.

## **Chapter II**

### **Admission at the campsite**

## **Article 7**

### **Admission**

- 1 - The use of the Campsite must be authorized by the services, preceded by enrollment of the interested parties;
- 2 - The services will not accept any registration, when the campsite reached its maximum capacity.

## **Article 8**

### **Admission requirements**

- 1 - Conditions for being admitted at the campsite:
  - a) It is obligatory to all people older than 10 years old to show the Identity Card / Citizen Card / Passport;

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b) Campers under 16 years of age may only attend the campsite when accompanied by their parents or by other adults responsible for them.

## **Article 9**

### **Enrolment**

1 – In the enrolment form must be the date of arrival, as well as all the identifying elements of the camper, his / her household, the materials that will be his / her camp and also the materials that he / she intends to introduce in the Campsite, namely vehicles and trailers;

2 - All camping equipment non declared during the stay, if noticed later, will be registered with the admission date;

3 - Whenever the camper wishes to be accompanied by an animal, the owner must provide a copy of animal's health booklet with all necessary vaccinations and a vet's certificate.

## **Article 10**

### **Length of stay**

1 - At the time of enrolment the Reception must be informed of the estimated length of stay. Permanent residence is not allowed;

2 - A stay of more than 9 months in the same pitch is considered permanent residence. This subparagraph shall apply only to stays from the date of entry into force of this Regulation;

3 – For environmental preservation reasons, pitches must be vacated at least one month per year;

4 - The temporary stay at the Campsite of unoccupied camping and caravanning equipment is allowed. However, it is obligatory to pay the correspondent rate in force and shall be comply the provisions of points 1 and 2 of this article.

## **Article 11**

### **Households**

The people who accompany the holder of the registration are considered his/hers households.

## **Article 12**

### **Registration's refusal or prohibition**

1 - The services will refuse or withdraw registration to those who:

a) Have their entry suspended or prohibited as a result of their behavior in a previous stay in this Campsite, or appear on the lists of the Portuguese Camping Federation, Private Campsites and Municipal Campsites;

b) Owe money to the Campsite;

- c) Have contagious diseases or lesions that may affect the health of people around them;
- d) Are drunk or assume incompatible attitudes with the practice of camping or caravanning;
- e) Carry weapons, without showing their license or title;
- f) Want to enter accompanied by any animals other than pets.

### **Article 13**

#### **Visitors**

- 1 – According to the preset Regulation, we consider visitors people not registered at the Campsites.
- 2 - The entrance of visitors will be possible only when the following conditions are verified:
  - a) To be accompanied by a titular camper at the enrolment;
  - b) Pay the respective fee;
  - c) Circular carrying a visitors card;
  - d) Visitors must be introduced to the Campsite and received by them at the Campsites's entrance;
  - e) The period of stay is set between 08:00 and 23:00.
- 3 - If the visitor wishes to spend the night in the installation of the visited camper, he / she must communicate it to the reception and proceed with the payment of the corresponding fee;
- 4 - Any disturbances or damages caused by the visitors will be his/her responsibility and also of the visited camper;
- 5 - Visitors are not allowed to enter vehicles at the campsite.

### **Article 14**

#### **Reservations**

The responsible services shall not accept any kind of reservations.

### **Article 15**

#### **Admission of Animals**

- 1 - Pets are allowed, if:
  - a) Pet owner provides upon arrival a copy of the animal's health booklet with all necessary vaccinations up to date and a vet's certificate.
  - b) They are always accompanied by their owners;
  - c) Do not represent danger to the other users and employees of the Campsite;
  - d) They walk inside the Campsite with leash. Animals of dangerous breeds should be muzzled;
  - e) Their owners are responsible for the cleaning of animal waste and for other damages they may cause;

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- 2 - There is a place for bathing pets, being expressly prohibited the use of showers and washbasins for this purpose;
- 3 - Failure to comply with the norms described above or the systematic and consecutive annoyance of other users may imply the departure of the animal and its owner from the Camping;
- 4 - In cases of proven pets' abandonment or mistreatment, the Campsite services will lodge a claim to the police.

#### **Article 16**

##### **Payments**

- 1 - Payments and checkouts can be done until 12:00. If the checkout is done after 12:00, it will be charged the payment of an additional day;
- 2 - In stays longer than 30 days, the payment must be done every month;
- 3 - Campers with arrears payments are notified of the situation and of the period of time given to regularize the same. While the situation is not regularized the campers cannot use the services provided by the Campsite;
- 4 - If at the end of the period referred to in the previous number the payment is not done, all of the camper's belongings will be removed by the responsible of the Campsite, and will be declared property of the Union of Parishes of Moncarapacho and Fuseta;
- 5 - When the amount to pay is for 61 days or more, interests will be charged according to the legal rate in force.

#### **Article 17**

##### **Cards or labels**

- 1 – Control cards will be given to the campers, which shall be used as follows:
  - a) The card accompanies its owner and is personal and non-transferable;
  - b) The free-transit is placed inside the vehicle, next to the windshield, so as to be visible from the outside;
  - c) The material installation label is placed in a visible place.

#### **Article 18**

##### **Card Loss**

In the event of loss of card, the holder may be subject to a fine.



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## **Article 19**

### **Changes**

Any change to the initial stay must be reported on the Reception.

## **Article 20**

### **Interruption of the stay**

- 1 - The interruption of the stay is the exit of the Campsite, by the camper;
- 2 - When the interruption of the stay occurs, the camper must deliver at the reception the identification cards of which he is holder, in order to be registered the respective exit.

## **Chapter III**

### **Equipment of common use**

## **Article 21**

### **Facilities and Services**

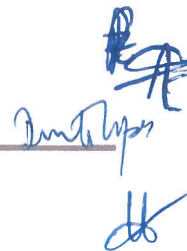
- 1 - The Campsite has the following facilities and services:
  - a) Gatehouse;
  - b) Reception;
  - c) Bar / Lounge and Minimarket;
  - d) Sinks, washing tanks and washing machines / dryers;
  - e) Sanitary installations, WC for the handicapped people and Baby changing facilities;
  - (f) Ecopoints, containers and buckets for solid waste;
  - g) Telephone;
  - h) First Aid Box;
  - i) Fire system;
  - j) Service station (motor homes);
  - k) Playground.

## **Article 22**

### **Gatehouse**

- 1 - The Campsite's Gatehouse provides services related to the reception, control of entry and exit of users and vehicles, and operates 24 hours a day;
- 2 - It is not allowed the stay of strangers in the Gatehouse, beyond the time strictly necessary to the control of entrance and exit of the users.





### **Article 23**

#### **Reception**

- 1 - The Reception of the Campsite provides services related to the check in and out, and stay of the users and is opened from 8:00 a.m. to 10:00 p.m., from June to August and from 8:00 a.m. to 8:00 p.m. from September to May. The timetable must be posted at the entrance of the Campsite's Reception;
- 2 - This timetable can be changed by the Union of Parishes of Moncarapacho and Fuseta;
- 3 - It is not allowed the stay of strangers in the Reception, beyond the time strictly necessary for the admission and stay of the users;
- 4 - The services of the reception receive the mail destined to the users of the Campsite, not being, however, obliged to carry out the respective distribution by pitch. The campers must collect their own mail;
- 5 - At the Reception, the following particulars must be clearly visible, in Portuguese and in another foreign language:
  - a) The name, designation, qualification;
  - b) The reception opening hours;
  - c) Prices of services;
  - d) The period of operation of the campsite;
  - e) The capacity of the campsite;
  - f) The periods of silence;
  - g) The plan of the park, indicating the facilities for use, the campers' area, the location of fire extinguishers and emergency exits;
  - h) The existence of internal regulations;
  - i) The existence of a complaints book available to campers;
  - j) The address and telephone number of the nearest health center and hospital.

### **Article 24**

#### **Bar / Lounge and Minimarket**

The bar / lounge and mini-bar will work according to the opening hours posted on the reception.

### **Article 25**

#### **Sinks, washing tanks and washing / drying machines**

- 1 - Sinks and tanks may only be used by campers;
- 2 - The administration of the Campsite is not responsible for any exchange or missing of clothes, which may occasionally occur;
- 3 - To use the washing machines / dryers is necessary to buy previously chips at the Reception;
- 4 - The use of sinks with hot water is free.



#### **Article 26**

##### **Sanitary facilities**

- 1 - The sanitary facilities are divided into male and female areas;
- 2 – The hot water shower rooms can be use for free;
- 3 - The hot water in the sanitary facilities is exclusively for showers;
- 4 - The power outlets are only for the use of shavers, hair dryers and iron;
- 5 - The buckets or basins with organic waste can only be dumped in the designated places for this purpose;
- 6 - There are sanitary facilities with a special toilet and shower for handicapped people and Baby changing facilities.

#### **Article 27**

##### **Ecopoints, Containers and Buckets for the Placement of Solid Waste**

- 1 - The ecopoints, containers and buckets for solid waste must be used as a deposit for the waste produced by the users of the campsite;
- 2 - It is prohibited to deposit the solid waste outside the existing containers and buckets for this purpose;
- 3 - Whenever someone notices that a container is full, should inform the Reception in order to replace it as soon as possible;
- 4 - There is a special container for the used batteries.

#### **Article 28**

##### **Telephone**

- 1 - The public telephones in the campsite can be used by any user at any time;
- 2 - The services of the Campsite will authorize the use of the telephone of the reception, within its hours of operation in case of urgency duly proven;
- 3 - The sound system distributed by the Camping can not function after the closing of the reception, except in cases of extreme and proven gravity;
- 4 – The guards of the Campsite are not obliged to call the users on the telephone, unless in emergency case or if the campers inform in advance about the importance of an expected phone call.

#### **Article 29**

##### **First aid equipment**

- 1 - The campsite is equipped with a first aid box twenty four hours per day, in order to provide the first aid to users who may have an accident/emergency at the Campsite;

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- 2 - The Campsite does not have medicines to give to the users;
- 3 - The reception will provide the necessary contacts, so that the campers can be assisted, in case of serious disaster.

#### **Article 30**

##### **Fire system**

- 1 - The Campsite is equipped with security and fire protection systems and its employees are properly instructed in the handling of the means of combat and the measures to be taken in the event of a fire.

#### **Article 31**

##### **Service Station (Motor homes)**

- 1 – It is not allowed to have more than two motor homes at the same time, in the service area.
- 2 - The service area can not be used for camping;
- 3 - Chemical releases should be made in an appropriate place, such as gray water;
- 4 - Controlled use of water should be respected.

#### **Article 32**

##### **Children's playground**

- 1 - The playground may only be used by children from 3 to 8 years of age and has a maximum capacity of 11 children;
- 2- Children must be accompanied by an adult. The parents are responsible for All accidents / damages caused.

#### **Chapter IV**

##### **Rights and Duties of Users**

#### **Article 33**

##### **Rights of Users**

- 1 - The users of the Campsite are entitled to:
  - a) Use the common facilities and services for free;
  - b) Know, in advance, the prices and fees charged;
  - c) Receive an invoice for each payment made;
  - d) Consult the Regulations of the Campsite;
  - e) Require the complaints book;

f) To prevent the entry into their accommodation and the opening of their windows or doors by third parties, except when it is for emergency or safety reasons by the responsible of the Campsite.

#### **Article 34**

##### **Users' Duties**

1 – Users' DUTIES:

- a) Accomplish within the Campsite, the authority of the people responsible for it;
- b) To comply with the hygiene rules adopted in the campsites, especially those referring to the destination of garbage and dirty water, to the washing and drying of clothing, to the admission of animals and to the prevention of contagious diseases;
- c) To install its equipment in order to keep the obligatory distance of 2 meters in relation to the other campers;
- d) Respect the period of silence, between 00:00 and 08:00;
- e) Do not light a fire, except in the proper equipment for the purpose (stove), and comply with the other fire safety rules in force in the Campsite;
- f) Comply with the signs of the campsite and the indications of the person responsible for its operation as regards the circulation and parking of vehicles and the installation of the camping equipment;
- g) Do not introduce strange people into the campsite;
- h) Leave the Campsite at the end of the period previously established for your stay;
- i) Pay the price of the services used, according to the table in force in the Campsite;
- j) Refrain from limiting any zone inside or outside the area intended for camping, other than its installation;
- k) Refrain from implanting fixed structures or paving the ground, except with the authorization of the person in charge;
- l) Use correctly the equipment of the Campsite.

2 - The responsible of the Campsite can contact the police, in order to oblige the campers to comply the determinations imposed under the previous number.

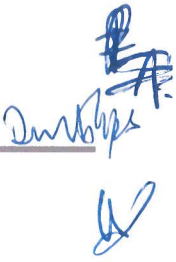
#### **CHAPTER V**

##### **Electric Power, Candles and Gas**

#### **Article 35**

##### **Electrical Connection**

1 - The supply of electric energy is destined to caravans and tents and is exclusively for facilities prepared for that purpose;



- 2 - The use of electric current provided by the Campsite shall not be authorized if:
  - a) The wires and connections are not appropriate and properly protected;
  - b) The connections are made through trees or other means that detract from the aesthetics of the Campsites, including crossing streets;
  - c) It is destined to appliances of great consumption.
- 3 - The energy consumption must be adequate to the power contemplated by the service provided and contracted;
- 4 - The number of installations to be connected to each box must in no case exceed the number of existing sockets;
- 5 - Only one connector cable per place (caravan or tent) will be allowed.

### **Article 36**

#### **Supply of Electric Power**

- 1 - Without prejudice to the provisions of the previous article, the electric power supply shall be made within the possibilities of the existing gas stations in the Campsite and shall comply with the following:
  - a) Previous request at the reception, during the enrolment;
  - b) the non-use of properly protected and well-maintained conductive cables, without any intermediate splicing between the source of supply and the current input to the installation;
  - c) the non-use of multi-purpose accessories, both at the source of supply and at the installation.
- 2 - The connections to the plugs of the boxes are carried out by an employee of the Campsite;
- 3 - The power supply to each unit is only allowed during the period in which it is occupied;
- 4 - When the camper uses electric energy in their installation and intends to leave the Campsite must request that it be turned off;
- 5 - The energy received by one unit and coming from the power box can not be transferred to another unit.

### **Article 37**

#### **Candles**

Candles are not allowed to be lit inside the camping tents.

### **Article 38**

#### **Gas**

- 1 – Campers must be very careful in the use of gas cylinders;
- 2 - Campers may only use gas cylinders up to 13 kg;
- 3 - The losses incurred by the use of gas are the responsibility of the user;

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4 - Bottles should be stored in a place protected from the sun.

#### **Article 39**

##### **Responsibilities**

- 1 - The campers are responsible for the damages caused in the electrical installations of the Campsite, caused by the bad state of its material and the bad use of it, as well as by the damages caused by the use of gas;
- 2 - Any personal or material accident is the sole responsibility of the user of the electrical installation;
- 3 - The entity responsible for the campsite can interrupt the electricity / water supply in the event of thunderstorms, weather and / or repairs when unforeseeable conditions can affect the safety of the operation of the premises, and campers will be advised in advance.

#### **CHAPTER VI**

##### **Found Objects and Abandoned Material**

#### **Article 40**

##### **Found objects**

- 1 - All objects found must be delivered at the reception;
- 2 – In the event previous that some objects are found and delivered at the reception, the name of the person who found them and the name of the owner of the objects found, when they are returned, will be noted in the proper book.

#### **Article 41**

##### **Abandoned material**

- 1 – Material is considered abandoned when:
  - a) Is material to be identified;
  - b) Is in bad state of conservation;
  - c) Whose payment for use is in arrears or has not been withdrawn within the periods established or provided for in these Regulations;
  - d) It is not used by its owner for a period of time of more than two months.

#### **Article 42**

##### **Payment of expenses**

When the identity of the owner of the material is known, the person will be notified, by registered letter with acknowledgment of receipt, to pay the expenses inherent in the procedures resulting from the abandonment of the material.

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#### **Article 43**

##### **Loss of material**

- 1 - The abandoned material will be removed by the services of the Campsite and deposited in an appropriate place, for a maximum period of 30 days counted from the date of receipt of the letter referred to in the previous article;
- 2 - Upon expiry of the period indicated in paragraph 1, the material will be the responsibility of the Union of Parishes of Moncarapacho and Fuseta;
- 3 - It will also be the responsibility of the Union of Parishes of Moncarapacho and Fuseta, all material abandoned and kept for more than two months, which is not claimed by the respective owner;
- 4 - The material removed may be claimed and withdrawn by its owner within the period referred to in paragraph 1 and whenever the following conditions are fulfilled:
  - a) To prove that the material belongs to him/her;
  - b) Have paid the expenses related to the stay of the same.

#### **CHAPTER VII**

##### **About Users' responsibility**

#### **Article 44**

##### **Users' Responsibility**

It is the responsibility of campers to comply with the rules contained in this regulation.

#### **Article 45**

##### **Road accidents**

When any road traffic accident occurs within the campsite, a notice shall be drawn up for this purpose, which shall be drawn up by the competent authorities.

#### **Article 46**

##### **Damages**

1. The Union of Parishes of Moncarapacho and Fuseta declines all responsibility for personal accidents, damages, fires, thefts or theft of vehicles, equipment or other belongings of the campers;
- 2 - The Union of Parishes of Moncarapacho and Fuseta is not also responsible for damages caused by bad weather.



## **CHAPTER VIII**

### **The entrance of vehicles**

#### **Article 47**

##### **Vehicles**

- 1 - The circulation of vehicles inside the Campsite is not allowed, except for entrances, exits, loads and unloads;
- 2 - Loads and unloads with a maximum duration of 1: 00h are allowed;
- 3 - Only those vehicles previously authorized / registered at the reception will be allowed to enter the campsite.

#### **Article 48**

##### **Circulation and parking**

- 1 - The drivers must observe the following rules, while driving inside the campsite:
  - a) Do not exceed the speed of 10 km per hour;
  - b) Comply with existing signs;
  - c) Do not repairs or make any adjustments in engines within the Camping, without previous authorization of its responsible;
  - d) Circulate only on the streets.
- 2 - During the silence period, the exit and circulation of vehicles in the Camping is not allowed, except in exceptional cases proven by the services;
- 3 - Parking should be carried out in such a way as to allow circulation within the Camping Park and not prevent or hinder access to pitches and especially emergency vehicles;
- 4 - Whenever the number of vehicles exceeds the capacity of the Camping, its entrance may be forbidden for safety reasons;
- 5 - The camper is not assured of parking the car next to his pitch.

## **CHAPTER IX**

### **Employees of the Campsite**

#### **Article 49**

##### **Powers of the Employees and Guards of the Campsite**

- 1 - The staff of the Park shall, in particular:
  - a) Ensure the proper functioning and state of conservation of the Campsite;
  - b) To inform about any existing anomaly;

c) To provide the campers with the possible tourist and general information requested of them, or to send them to the nearest Tourist Office;

d) Receive from the campers the amounts due for the use of the Campsite, provided for in the current price list.

2 – To assure the compliance of the rules contained in this Regulation.

## **Article 50**

### **Penalties**

1 - The infractions to this regulation, or to the norms prescribed in the current legislation, will be evaluated by the Union of Parishes of Moncarapacho and Fuseta, that will decide the measures to be taken;

2 - Notwithstanding any legal action and without prejudice to the obligation of immediate satisfaction of compensation for the damages caused, non-observance of the rules that form part of this regulation may give rise to the application of warnings, temporary suspensions or definitive expulsion of the Campsite.

## **CHAPTER X**

## **Article 51**

### **Final Provisions**

The OMITTED CASES and the non-regulated ones will be solved by the Union of Parishes of Moncarapacho and Fuseta, with recourse to the general legislation. The deliberations will be known to the users of the Campsite.

## **Article 52**

### **Entry into Force**

This regulation shall be published in a notice to be affixed in the buildings of the Union of Parishes of Moncarapacho and Fuseta and shall enter into force on 01/01/2018 after approval by the Parish Assembly.

<p>President of the Executive Body</p> <p>12/12/2017</p> <p>Manuel Carlos Teodoro de Sousa</p>
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<p>President of the Deliberative Body</p> <p>27/12/2017</p> <p>António da Silva Dias</p>
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